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82-0585/5

21 MAY 1982

MEMORANDUM FOR: Comptroller

FROM: Harry E. Fitzwater  
Deputy Director for AdministrationSUBJECT: Supplemental Support Resources Regarding the  
Directorate of Intelligence New Initiatives [ ]

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1. Forwarded herewith are supplemental worksheets which contain the Directorate of Administration (DA) resources required to support each of the proposed 1984 New Initiatives submitted by the Directorate of Intelligence (DI). [ ]

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2. In determining the appropriate level of DA resources needed to support the DI's increases in the areas of travel and equipment we calculated the Directorate totals and distributed support resources to those New Initiatives which had the greatest impacts on these two factors. However, because the SAFE Enhancement Initiative includes purchase of [ ] communications equipment, the Office of Communications evaluated this specific initiative separately. [ ]

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4. In applying DA resources for the personnel factor, we calculated fractions of DA positions to meet the DI's New Initiative requirements. These fractional positions had to be rounded into whole positions to conform to the budget process and the whole positions were allocated, where feasible, to those DA Offices which would experience the greatest impact. [ ]

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5. The DI's total increase in contractual services was not sufficiently large to generate the need for additional DA resources. There was no specific mention of a requirement for a separate facility in any of the DI's New Initiatives. We have, consequently, only applied the resources required for additional leased space generated by personnel increases requested in these initiatives. [ ]

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Harry E. Fitzwater

Attachments

Regraded Confidential When  
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Distribution:

- 0 - Adse w/atts
- 1 - DDA/MS w/atts
- 1 - DDA Subj w/atts
- 1 - DDA Chrono w/o atts
- 1 - HEF Chrono w/o atts
- 1 - EO Chrono w/o atts

EO/DDA  (21May82)

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